

MINUTES OF THE REGULAR MEETING OF
SPRING CANYON WATER AND SANITATION DISTRICT
HELD
January 24, 2024

The Regular Meeting of the Board of Directors of Spring Canyon Water and Sanitation District was held via teleconference on Wednesday, January 24, 2024, at 6:00 p.m.

ATTENDANCE

Directors in Attendance

Tim Schmitt, President
Rick Emery, Vice President
JJ Gerard, Treasurer
Chris Goemans, Director
Tim Mather, Director

Also, In Attendance

Chris Olson, Darla Howard, Tayler Pelletier, SCWSD
Others: Justin Beckner, CivilWorx

**ADMINISTRATIVE
MATTERS**

Call to Order -The Regular Meeting of the Board of Directors of Spring Canyon Water & Sanitation District was called to order by Chairman Schmitt 6:01 p.m. He noted that a quorum was present. All Directors also confirmed their qualifications to serve on the Board, and that prior to the meeting they had been notified of the meeting.

Agenda - Upon motion duly made by Director Gerard, seconded by Director Goemans, it was unanimously

RESOLVED to approve the January 24, 2024 agenda as presented.

Approval of Minutes - Upon motion duly made by Director Gerard, seconded by Director Emery, it was unanimously

RESOLVED to approve the Minutes of the November 15, 2023 Regular Meeting, the Minutes of the November 29, 2023 Rate Hearing, and the Minutes of the January 3, 2024 Budget Hearing.

Resolution 24-01-02 Deferred Compensation 2024 Participation - After discussion and review, upon motion duly made by Director Gerard, seconded by Director Mather, it was unanimously

RESOLVED to adopt Resolution 24-01-02 Deferred Compensation 2024 Participation in the amount of 5% of base rate for eligible employees.

Resolution 24-01-03 Establishing Dates, Times, Locations of Meetings – Director Schmitt requested the location under Item 1 be changed from the physical address to teleconference. Upon motion duly made by Director Goemans, seconded by Director Emery, it was unanimously

RESOLVED to adopt Resolution 24-01-03 Establishing Dates, Times, Locations of Meetings for 2024.

Public Comments – There were no public comments.

**FINANCIAL
MATTERS**

Disbursements – The Directors reviewed the November and December 2023 Disbursements. Upon motion duly made by Director Gerard, seconded by Director Goemans, it was unanimously

RESOLVED to ratify November 2023 Disbursements identified by check number 3882-3924 in the amount of \$79,959.82 and the December 2023 Disbursements identified by check numbers 3925-3973 in the amount of \$134,176.94

**OPERATIONS
AND
MAINTENANCE
MATTERS**

Engineer's Report – Mr. Beckner advised the Directors the surveys for Inlet Over Canal and Sandstone tanks are complete. CivilWorx is waiting on the survey data, once the drawing file is received they will begin design for both projects.

CivilWorx Task Order 2024-01 – The Directors reviewed the Task Order for 2024 General Services. Upon motion duly made by Director Gerard, seconded by Director Goemans, it was unanimously

RESOLVED to approve Task Order 2024-01 General Services in the amount of \$10,000.00

Operations Report – Mr. Pelletier presented the Operations Report covering November 2023, December 2023 through January 20, 2024.

**MANAGEMENT
MATTERS**

Manager's Report – Manager Olson presented his report to the Directors. He updated them regarding the budget, stating that it has been completed and filed per C.R.S 29-1-113(1). Mr. Olson stated the new District Administrator David Cobb began training Monday, January 22nd. He will introduce Mr. Cobb at the February 28, 2024 Regular Meeting.

NEXT MEETING

The next Regular Board Meeting is scheduled for Wednesday, February 28, 2024.

ADJOURNMENT

Upon motion duly made by Director Gerard, seconded by Director Emery, and it was unanimously

RESOLVED to adjourn the meeting at 6:48 p.m.

Respectfully submitted,

Darla Howard

Darla Howard, Secretary