

MINUTES OF THE REGULAR MEETING OF  
SPRING CANYON WATER AND SANITATION DISTRICT  
HELD  
February 28, 2024

The Regular Meeting of the Board of Directors of Spring Canyon Water and Sanitation District was held via teleconference on Wednesday, February 28, 2024, at 6:00 p.m.

**ATTENDANCE**

Directors in Attendance

Tim Schmitt, President  
Rick Emery, Vice President  
JJ Gerard, Treasurer  
Chris Goemans, Director

Excused Absence

Tim Mather, Director

Also, In Attendance

Chris Olson, Darla Howard, Tayler Pelletier, David Cobb, SCWSD  
Others: Justin Beckner, CivilWorx

**ADMINISTRATIVE  
MATTERS**

**Call to Order** -The Regular Meeting of the Board of Directors of Spring Canyon Water & Sanitation District was called to order by Chairman Schmitt 6:00 p.m. He noted that a quorum was present. All Directors also confirmed their qualifications to serve on the Board, and that prior to the meeting they had been notified of the meeting.

**Agenda** - Upon motion duly made by Director Gerard, seconded by Director Goemans, it was unanimously

**RESOLVED** to approve the February 28, 2024 agenda as presented.

**Approval of Minutes** - Upon motion duly made by Director Gerard, seconded by Director Goemans, it was unanimously

**RESOLVED** to approve the Minutes of the January 24, 2024 Regular Meeting.

**District Administrator Introduction** – David Cobb, the new District Administrator, introduced himself to the Directors

**Public Comments** – There were no public comments.

**FINANCIAL  
MATTERS**

**Disbursements** – The Directors reviewed the January 2024 Disbursements. Upon motion duly made by Director Emery, seconded by Director Goemans, it was unanimously

**RESOLVED** to ratify January 2024 Disbursements identified by check number 3974-4008 in the amount of \$52,347.49.

**Review December 2024 Financials** - Manager Olson presented the December 2024 Financials prepared by Rodahl and Company. No action was taken.

**OPERATIONS  
AND**

**Engineer's Report** – Mr. Beckner discussed the status of the Sewer Over Inlet Canal project and the Sandstone Tank Replacement projects.

**MAINTENANCE  
MATTERS**

**Operations Report** – The Directors reviewed the Operations Report prepared by Mr. Pelletier.

**MANAGEMENT  
MATTERS**

**Manager's Report** – Manager Olson presented his report to the Directors. Mr. Olson gave congratulations to Tayler Pelletier and Anthony Cruz for leveling up on their operator certifications. After discussion and review, Director Emery duly motioned, Director Goemans seconded, and it was unanimously

**RESOLVED** to approve the 4210 Evensong Drive sewer mainline extension and waive the sewer tap fee upon completion of the extension by the customer.

**NEXT MEETING**

The next Regular Board Meeting is scheduled for Wednesday, March 27, 2024.

**ADJOURNMENT**

Upon motion duly made by Director Gerard, seconded by Director Emery, and it was unanimously  
**RESOLVED** to adjourn the meeting at 7:16 p.m.

Respectfully submitted,

*Darla Howard*

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Darla Howard, Secretary