

NOTICE OF REGULAR MEETING OF SPRING CANYON WATER AND SANITATION DISTRICT

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NOTICE IS HEREBY GIVEN that a Regular Meeting of the Board of Directors of the Spring Canyon Water and Sanitation District, Larimer County, Colorado, has been scheduled for Wednesday, October 25, 2023 at 6:00 p.m. via teleconference.

Board of Directors

Tim Schmitt, President/Chairman

Richard Emery, Vice President/Vice Chairman

Tim Mather, Director

James Gerard, Treasurer

Chris Goemans, Director

Term Expires: May 2027

Term Expires: May 2025

Term Expires: May 2025

Term Expires: May 2027

Term Expires: May 2027

AGENDA

A. ADMINISTRATIVE MATTERS

- A. Call to Order
- B. Declaration of Quorum/Director Qualifications/Conflicts of Interest
- C. Approval of Agenda
- D. Approval of Minutes from September 27, 2023
- E. Public Comments, limited to three minutes per person.

B. FINANCIAL MATTERS

- A. Consideration of September 2023 Disbursements
- B. Draft FY 2024 Budget Presentation

C. OPERATIONS AND MAINTENANCE MATTERS

- A. Engineer's Report
 - Consideration of CivilWorx Task Order 2023-02
 - Consideration of CivilWorx Task Order 2023-03
- B. Operations Report

D. MANAGEMENT MATTERS

- A. Manager's Report

E. OTHER BUSINESS

F. EXECUTIVE SESSION

- A. Pursuant to §24-6-402(4)(f) C.R.S., for discussion of a personnel matters

*The next regular meeting is scheduled for November 15, 2023 at 6:00 p.m.

By/s/ Darla Howard, Secretary for the meeting

MINUTES OF THE REGULAR MEETING OF
SPRING CANYON WATER AND SANITATION DISTRICT
HELD
September 27, 2023

The Regular Meeting of the Board of Directors of Spring Canyon Water and Sanitation District was held via teleconference on Wednesday, September 27, 2023, at 6:00 p.m.

ATTENDANCE

Directors in Attendance

Tim Schmitt, President
Rick Emery, Vice President
JJ Gerard, Treasurer
Tim Mather, Director
Chris Goemans, Director

Also, In Attendance

Chris Olson, Darla Howard, SCWSD
Justin Beckner, CivilWorx
Others:

**ADMINISTRATIVE
MATTERS**

Call to Order -The Regular Meeting of the Board of Directors of Spring Canyon Water & Sanitation District was called to order by Chairman Schmitt 6:00 p.m. He noted that a quorum was present. All Directors also confirmed their qualifications to serve on the Board, and that prior to the meeting they had been notified of the meeting.

Agenda - Upon motion duly made by Director Gerard, and seconded by Director Emery, it was unanimously

RESOLVED to approve the September 27, 2023 agenda as presented.

Approval of Minutes -The Directors reviewed the minutes of the August 23, 2023 Regular Meeting. Upon motion duly made by Director Emery. and seconded by Director Gerard, it was unanimously

RESOLVED to approve the Minutes of the August 23, 2023 Regular Meeting.

Public Comments – There were no public comments.

**FINANCIAL
MATTERS**

Disbursements – The Directors reviewed the August 2023 Disbursements identified by checks #3747 through #3794 totaling \$202,506.37. Upon motion duly made by Director Emery, and seconded by Director Mather, it was unanimously

RESOLVED to ratify the August 2023 Disbursements totaling \$202,506.37.

**OPERATIONS
AND
MAINTENANCE
MATTERS**

Engineer's Report -. The Directors reviewed the Engineer's Report provided by Justin Beckner. After discussion and review of exterior coating options for the older Arrowhead tank, upon motion duly made by Director Gerard, seconded by Director Goemans, it was unanimously

RESOLVED to accept the USG Water Solutions Tnemec Series 72 Coating bid in the amount of \$43,971.00.

Operations Report – The Directors reviewed the Operations Report prepared by Tayler Pelletier.

**MANAGEMENT
MATTERS**

Manager Olson reviewed his report with the Directors. Mr. Olson provided the Directors with an engagement letter from Fiscal Focus Partners for FY 2023 audit. He advised the Directors that Wipfl. LLC will be issuing engagements letters in October 2023. After discussion and review and upon motion duly made by Director Gerard, seconded by Director Emery, it was unanimously

RESOLVED to approve FY 2023 Audit Engagement Letter from Fiscal Focus Partners, LLC.

Manager Olson updated the Directors on the status of the first draft FY 2024 Budget due October 15, 2023. Due to the FCLWSD's proposed Rate Hearing being held on November 21st, the District will schedule a Rate Hearing for November 29, 2023. Director Goemans presented the Directors with a brief refresher of how to determine rates to achieve cost recovery and encourage conservation. He graciously offered to provide a more detailed presentation at the next meeting. The Directors agreed to hold a budget work session at the administration office on October 11, 2023 at 2:00 p.m. to review the rate setting process in greater detail.

**EXECUTIVE
SESSION**

Upon motion duly made by Director Goemans, seconded by Director Gerard, it was unanimously

RESOLVED to convene in Executive Session, pursuant C.R.S. 24-6-402(4)(f) for discussion of personnel matters.

Chairman Schmitt reported, "It is September 27, 2023 and the time is 7:35 p.m. I am the presiding officer of the Regular Meeting of the Board of Directors of Spring Canyon Water and Sanitation District. As required by Colorado Open Meetings Laws, the Executive Session is being recorded. Present: Tim Mather, Rick Emery, James Gerard, Tim Schmitt, Chris Goemans, and Chris Olson. The Board was advised to confine all discussion to the stated purpose of the Executive Session. The Board was further advised that if at any point in the Executive Session, a participant believes that the discussion is beyond the proper scope of the Executive Session, such participant should interrupt the Executive Session and make an objection. Executive Session ended at 7:51 p.m. Present at the conclusion of the Executive Session were Tim Schmitt, Tim Mather, Rick Emery, James Gerard, Chris Goemans, and Chris Olson. The Board did not engage in substantial discussion of any matter not enumerated in C.R.S. 24-6-402(4)(f). The Board did not adopt any proposed policy, position, rule, regulation, or formal action and returned to open meeting at 7:51 p.m.

NEXT MEETING

Work Session is scheduled for October 11, 2023. The next Regular Board Meeting is scheduled for Wednesday, October 25, 2023.

ADJOURNMENT

The meeting was adjourned at 7:52 p.m.

Respectfully submitted,

Darla Howard, Secretary for the Meeting

**Spring Canyon Water Sanitation District
Disbursement September 2023**

Check No.	Vendor	Description	Amount
E-pay	United States Treasury	941 FIT	\$5,646.60
3795	Anthony A Cruz	Payroll	\$1,986.42
3796	Chris S. Olson	Salary	\$2,702.97
3797	Darla Howard	Payroll	\$1,257.63
3798	James Gerard	Board Meeting	\$69.27
3799	Rick Emery	Board Meeting	\$69.26
3800	Taylor E. Pelletier	Payroll	\$2,107.72
3801	Tim Schmitt	Board Meeting	\$69.26
3802	Amazon Capital Services	Fire extinguisher brackets	\$14.89
3803	American Leak Detection	Leak detection	\$250.00
3804	AWWA	Annual membership	\$365.00
3805	Canyon Utilities Service	Trash service	\$187.00
3806	CEBT Payments	Health insurance premium	\$4,775.34
3807	Civil Worx	Holiday Loop, General services	\$4,754.95
3808	Colorado Analytical Labs	Lab analyses	\$48.00
3809	Comcast	Internet services	\$206.38
3810	Dana Kepner	Tap install parts	\$2,157.00
3811	Double J Logistics LLC	Culvert - hauling expense	\$562.50
3812	FCLWD	Water purchase July consumption	\$13,709.63
3813	Great West Life & Annuity	Deferred compensation contributions	\$1,337.08
3814	J & J Construction	Tap install, admin culverts	\$10,705.00
3815	Pinnacle Consulting Group	March, May, July & Aug. accounting	\$14,173.75
3816	Schrader Propane	Propane	\$330.51
3817	SFCSD	August 2023 sewer contract	\$7,631.25
3818	Taylor Pelletier	Reimburse mileage expense	\$60.92
3819	UNCC	Locate request service	\$37.41
3820	Verizon	Phone services	\$181.63
3821	Poudre Valley REA	Electric service	\$4,373.74
3822	Anthony A Cruz	Payroll	\$1,911.78
3823	Chris S. Olson	Salary	\$2,702.96
3824	Darla Howard	Payroll	\$1,541.86
3825	Taylor E. Pelletier	Payroll	\$1,899.25
3826	Amazon Capital Services	Safety equipment - gloves	\$79.20
3827	Colorado Analytical Labs	Lab analyses	\$267.00
3828	Dana Kepner	Galvanize replacement parts	\$397.00
3829	First Bank	Gas & vehicle expense, Microsoft, building main	\$1,504.53
3830	Frontier Business Products	Printer/copier maintenance contract	\$62.83
3831	Frontier Printing	Forms, office supplies	\$418.00
3832	Great West Life & Annuity	Deferred compensation contributions	\$1,174.16
3833	USPS	Billing postage	\$201.96
Total September 2023 Disbursements			\$91,931.64

Spring Canyon Water & Sanitation District

October 13, 2023

Bord of Directors

Spring Canyon Water & Sanitation District

Attached is a draft proposed 2024 budget for Spring Canyon Water & Sanitation District, submitted pursuant to C.R.S. Section 29-1-105. The proposed budget will be presented at an upcoming board meeting for review and approval.

If there are any questions on the budget, please contact the District office at 970-226-5605.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris Olson', with a stylized flourish at the end.

Chris Olson
District Manager
Spring Canyon WSD
4908 Shoreline Drive
Fort Collins, CO 80526
chriso@springcanyonwsd.com

Spring Canyon Water & sanitation District

Management Budget Report

BOARD OF DIRECTORS

SPRING CANYON WATER AND SANITATION DISTRICT

The following is the forecasted budget of revenues, expenditures and fund balances for the year ending December 31, 2024, including the comparative information of the forecasted estimate for the year ending December 31, 2023, and the actual historic information for the year 2022.

These financial statements are designed for management purposes and are intended for those who are knowledgeable about these matters. The accompanying forecast has not been audited nor assurance provided whether the forecast is in accordance with accounting principles generally accepted in the United States of America.

Sincerely,



Chris Olson
District Manager
Spring Canyon WSD
4908 Shoreline Drive
Fort Collins, CO 80526
chriso@springcanyonwsd.com

Statement of Revenues & Expenditures with Budgets (Summary)	2022 Audited	2023 Adopted	2023 Projected	2024 Proposed
Revenues	Actual	Budget	Actual	Budget
Operating Reserve (25% of budgeted O&M)	\$ 244,245.00	\$ 250,653.00	\$ 234,831.50	\$ 493,838.00
Unrestricted	\$ 1,619,848.00	\$ 1,705,992.00	\$ 1,916,680.50	\$ 1,870,953.00
Beginning Budgetary Fund Balance	\$ 1,864,093.00	\$ 1,956,645.00	\$ 2,151,512.00	\$ 2,364,791.00
Revenues & Other Funding Sources				
Water Operations	\$ 636,032.00	\$ 583,949.00	\$ 609,322.00	\$ 680,052.00
Sewer Operations	\$ 467,798.00	\$ 399,639.00	\$ 467,798.00	\$ 498,587.00
Interest Income	\$ 31,474.00	\$ 50,000.00	\$ 115,000.00	\$ 100,000.00
Miscellaneous Income	\$ 16,365.00	\$ 18,000.00	\$ 10,500.00	\$ 13,500.00
Sale of Land	\$ -	\$ -	\$ 906,802.00	\$ -
General Property Tax	\$ 70,063.00	\$ 74,027.00	\$ 74,027.00	\$ 78,469.00
Specific Ownership Tax	\$ 5,013.00	\$ 5,182.00	\$ 5,182.00	\$ 5,493.00
Total Operating & Non Operating Revenues	\$ 1,226,745.00	\$ 1,130,797.00	\$ 2,188,631.00	\$ 1,376,101.00
Total of Beginning Funds & Revenues	\$ 3,090,838.00	\$ 3,087,442.00	\$ 4,340,143.00	\$ 3,740,892.00
Expenditures				
Administrative	\$ 409,176.00	\$ 519,887.00	\$ 515,892.00	\$ 514,256.00
Water Maintenance	\$ 203,276.00	\$ 270,575.00	\$ 225,379.00	\$ 297,234.00
Sewer Maintenance	\$ 150,395.00	\$ 153,830.00	\$ 150,800.00	\$ 156,800.00
Operating Expenditures Before Debt	\$ 762,847.00	\$ 944,292.00	\$ 892,071.00	\$ 968,290.00
Debt Service Expenditures				
Principal	\$ 134,874.00	\$ 137,584.00	\$ 137,584.00	\$ 140,350.00
Interest	\$ 41,605.00	\$ 38,895.00	\$ 38,895.00	\$ 36,129.00
Total Debt Service Expenditures	\$ 176,479.00	\$ 176,479.00	\$ 176,479.00	\$ 176,479.00
Transfers to Capital	\$ -	\$ 3,358.00	\$ 906,802.00	\$ -
Total Operating & Debt Service Expenditures & Capital Transfers	\$ 939,326.00	\$ 1,124,129.00	\$ 1,975,352.00	\$ 1,144,769.00
Net Revenues Before Capital Transfers	\$ 287,419.00	\$ 10,026.00	\$ 1,120,081.00	\$ 231,332.00
Net Revenues After Capital Transfers	\$ 287,419.00	\$ 6,668.00	\$ 213,279.00	\$ 231,332.00
Operating Reserve	\$ 234,831.50	\$ 281,032.25	\$ 493,838.00	\$ 286,192.25
Unrestricted	\$ 1,916,680.50	\$ 1,682,280.75	\$ 1,870,953.00	\$ 2,309,930.75
Ending Budgetary Fund Balance	\$ 2,151,512.00	\$ 1,963,313.00	\$ 2,364,791.00	\$ 2,596,123.00

Statement of Revenues (Detail)	2022 Audited	2023 Adopted	2023 Projected	2024 Proposed
Revenues	Actual	Budget	Actual	Budget
Operating Reserve (25% of budgeted O&M)	\$ 244,245.00	\$ 250,653.00	\$ 234,831.50	\$ 493,838.00
Unrestricted	\$ 1,619,848.00	\$ 1,705,992.00	\$ 1,916,680.50	\$ 1,870,953.00
Beginning Budgetary Fund Balance	\$ 1,864,093.00	\$ 1,956,645.00	\$ 2,151,512.00	\$ 2,364,791.00
Water Revenues				
Active Installed Water	\$ 631,710.00	\$ 581,830.00	\$ 605,000.00	\$ 675,672.00
Water Active Uninstalled	\$ 4,322.00	\$ 2,119.00	\$ 4,322.00	\$ 4,380.00
Total Water Operating Revenues	\$ 636,032.00	\$ 583,949.00	\$ 609,322.00	\$ 680,052.00
Sewer Revenues				
Sewer Active Installed	\$ 446,304.00	\$ 380,419.00	\$ 446,304.00	\$ 477,093.00
Sewer Active Uninstalled	\$ 21,494.00	\$ 19,220.00	\$ 21,494.00	\$ 21,494.00
Total Sewer Operating Revenues	\$ 467,798.00	\$ 399,639.00	\$ 467,798.00	\$ 498,587.00
Total Operating Revenues	\$ 1,103,830.00	\$ 983,588.00	\$ 1,077,120.00	\$ 1,178,639.00
Non Operating Revenues				
Property Taxes, Delinquent Taxes & Interest	\$ 70,063.00	\$ 74,027.00	\$ 74,027.00	\$ 78,469.00
Specific Ownership Taxes	\$ 5,013.00	\$ 5,182.00	\$ 5,182.00	\$ 5,493.00
Interest Income	\$ 31,474.00	\$ 50,000.00	\$ 115,000.00	\$ 100,000.00
Miscellaneous Income	\$ 5,267.00	\$ 8,000.00	\$ 5,000.00	\$ 5,000.00
Penalties & Interest	\$ 9,849.00	\$ 8,000.00	\$ 5,000.00	\$ 8,000.00
Sale of Land	\$ -	\$ -	\$ 906,802.00	\$ -
Transfer Fees	\$ 1,249.00	\$ 2,000.00	\$ 500.00	\$ 500.00
Total Non-Operating Revenues	\$ 122,915.00	\$ 147,209.00	\$ 1,111,511.00	\$ 197,462.00
Total Operating & Non Operating Revenues	\$ 1,226,745.00	\$ 1,130,797.00	\$ 2,188,631.00	\$ 1,376,101.00

Statement of Expenditures (Detail)	2022 Audited	2023 Adopted	2023 Projected	2024 Proposed
Administrative Expenditures	Actual	Budget	Actual	Budget
Professional Services				
Auditing	\$ 5,700.00	\$ 8,000.00	\$ 6,200.00	\$ 8,500.00
District Accounting	\$ 28,724.00	\$ 29,000.00	\$ 28,000.00	\$ 12,000.00
Election	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
Rate Analysis	-	-	\$ -	\$ -
Legal	\$ 10,000.00	\$ 10,000.00	\$ 2,500.00	\$ 10,000.00
Employee Compensation				
Salaries & Wages	\$ 192,971.00	\$ 264,294.00	\$ 260,000.00	\$ 264,851.00
Director Fees	\$ 5,325.00	\$ 5,400.00	\$ 6,300.00	\$ 5,400.00
Employee Deferred Compensation	\$ 4,965.00	\$ 5,835.00	\$ 5,325.00	\$ 6,605.00
Employer Social Security & Medicare	\$ 14,418.00	\$ 20,632.00	\$ 20,000.00	\$ 20,000.00
Employee Health Insurance	\$ 49,646.00	\$ 58,596.00	\$ 52,000.00	\$ 55,000.00
Employer Unemployment	\$ 361.00	\$ 793.00	\$ 800.00	\$ 800.00
On-Call Compensation	-	-	\$ 10,400.00	\$ 10,400.00
Employer Famli	-	\$ 1,200.00	\$ 1,200.00	\$ 1,400.00
Insurance				
Liability Insurance	\$ 20,322.00	\$ 22,354.00	\$ 20,867.00	\$ 22,000.00
Workers' Comp Insurance	\$ 3,847.00	\$ 5,552.00	\$ 5,500.00	\$ 6,000.00
Other				
Bad Debt	\$ 774.00	\$ 500.00	\$ 500.00	\$ 500.00
Computer Software - License & Maintenance	\$ 25,078.00	\$ 12,000.00	\$ 14,500.00	\$ 15,000.00
Dues & Publications	\$ 3,183.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00

Statement of Expenditures (Detail) - Continued	2022 Audited	2023 Adopted	2023 Projected	2024 Proposed
	Actual	Budget	Actual	Budget
General Engineering	\$ 9,821.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
GIS Mapping	\$ 1,029.00	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00
Lot Line Adjustment Project	-	-		-
Miscellaneous - Bank Service Charges	\$ 1,664.00	\$ 750.00	\$ 1,800.00	\$ 1,800.00
Office & Other	\$ 7,143.00	\$ 10,500.00	\$ 10,000.00	\$ 10,500.00
Parts Inventory	\$ 50.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Repair & Maintenance	\$ 1,781.00	\$ 3,000.00	\$ 15,000.00	\$ 5,000.00
Tools	\$ 1,263.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Training & Travel	\$ 1,505.00	\$ 5,500.00	\$ 4,500.00	\$ 4,000.00
Treasurer's Fees	\$ 1,404.00	\$ 1,481.00	\$ 1,500.00	\$ 1,500.00
Uniforms & Safety Equipment	\$ 1,156.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Utilities	\$ 10,273.00	\$ 12,000.00	\$ 11,000.00	\$ 12,000.00
Vehicle Expense	\$ 5,773.00	\$ 9,000.00	\$ 5,500.00	\$ 6,000.00
Total Administrative Expenses	\$ 409,176.00	\$ 519,887.00	\$ 515,892.00	\$ 514,256.00
Water Expenditures	2022 Audited	2023 Adopted	2023 Projected	2024 Proposed
Water Treatment	Actual	Budget	Actual	Budget
Orc Contracted Services	-	\$ 8,000.00	\$ -	-
Lab Analysis	\$ 2,204.00	\$ 4,000.00	\$ 3,250.00	\$ 4,000.00
Materials	-	\$ 1,000.00	\$ 150.00	\$ 1,000.00
Repairs & Maintenance	-	-	\$ -	-
Utilities	\$ 1,237.00	\$ 1,500.00	\$ 750.00	\$ 1,500.00
Water Treatment (Contract)	\$ 135,947.00	\$ 141,075.00	\$ 135,229.00	\$ 175,734.00
Water Transmission & Distribution				
Comprehensive Tank Inspections	\$ 3,500.00	-	\$ -	\$ -
Sewer Monitoring Update	-		\$ -	-
Contract Maintenance & Repair	\$ 34,102.00	\$ 75,000.00	\$ 55,000.00	\$ 75,000.00
Engineering	-	-	-	-
Materials	\$ 6,413.00	\$ 15,000.00	\$ 8,000.00	\$ 15,000.00
Utilities	\$ 19,873.00	\$ 25,000.00	\$ 23,000.00	\$ 25,000.00
Total Water Operating Expenditures	\$ 203,276.00	\$ 270,575.00	\$ 225,379.00	\$ 297,234.00
Sewer Expenditures	2022 Audited	2023 Adopted	2023 Projected	2024 Proposed
Collection & Transmission	Actual	Budget	Actual	Budget
Engineering	-	-		-
Materials	\$ 3,258.00	\$ 10,000.00	\$ 5,000.00	\$ 10,000.00
Repair & Maintenance	\$ 33,253.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Utilities	\$ 22,084.00	\$ 25,000.00	\$ 24,000.00	\$ 25,000.00
Sewer Treatment				
Sewer Treatment (Contract)	\$ 91,800.00	\$ 88,830.00	\$ 91,800.00	\$ 91,800.00
Total Sewer Expenditures	\$ 150,395.00	\$ 153,830.00	\$ 150,800.00	\$ 156,800.00

Statement of Revenues and Expenditures with Budgets (Detail)	2022 Audited	2023 Adopted	2023 Projected	2024 Proposed
Capital Fund	Actual	Budget	Actual	Budget
Beginning Funds Available - Capital Reserve	\$ 13,008.00	\$ 358,282.00	\$ 369,731.00	\$ 1,366,867.00
Capital Contributions				
Monthly Surcharge	\$ 445,412.00	\$ 438,360.00	\$ 445,380.00	\$ 445,380.00
Tap Sales Water	\$ 29,925.00	-	\$ 29,925.00	-
Transfer to Water Reserve	\$ (25,000.00)		\$ (25,000.00)	
Tap Sales Sewer	\$ 4,500.00	-	\$ 9,000.00	-
Total Capital Contributions	\$ 454,837.00	\$ 438,360.00	\$ 459,305.00	\$ 445,380.00
Capital Expenditures				
Swim Beach	\$ 46,671.00	\$ 5,000.00	\$ -	\$ -
Arrowhead Fencing	\$ 34,028.00	\$ -	\$ -	\$ -
Holiday Dr. Loop	\$ 17,415.00	\$ 675,000.00	\$ 325,000.00	\$ -
Arrowhead Exterior Coating	\$ -	\$ 115,000.00	\$ 43,971.00	\$ -
Sewer Over Inlet Canal	\$ -	\$ -	\$ -	\$ 528,900.00
Shoreline Dr.	\$ -	\$ -	\$ -	\$ 263,126.00
Minuteman Dr.	\$ -	\$ -	\$ -	\$ 169,574.00
Sandstone Tank Replacement	\$ -	\$ -	\$ -	\$ 172,422.00
General Capital	\$ -	\$ 5,000.00	\$ -	
Total Capital Expenditures	\$ 98,114.00	\$ 800,000.00	\$ 368,971.00	\$ 1,134,022.00
Transfers from General Fund	\$ -	\$ 3,358.00	\$ 906,802.00	\$ -
Net Revenues Before General Fund Transfers	\$ 356,723.00	\$ (361,640.00)	\$ 90,334.00	\$ (688,642.00)
Net Revenues After General Fund Transfers	\$ 356,723.00	\$ (358,282.00)	\$ 997,136.00	\$ (688,642.00)
Ending Budgetary Fund Balance - Capital Reserve	\$ 369,731.00	\$ -	\$ 1,366,867.00	\$ 678,225.00

Spring Canyon Water & Sanitation District

2024 Budget Message

Spring Canyon Water & Sanitation District is a political subdivision of the State of Colorado. It is governed and operated in accordance with the Colorado Special Districts Act. Special Districts are quasi-municipal corporations that provide services normally delivered by county or municipal governments. This District was organized to provide financing for sanitary sewer and water improvements; and to provide the operation and maintenance of these improvements.

The budget is prepared on the modified accrual basis of accounting, which is consistent with the basis of accounting used in presenting the Districts financial statements.

In preparing the 2024 budget, the following goals are foremost for the District:

- Provide the level of services as desired by the property owners and residents of the District in the most economical manner possible.
- Replace, improve and repair deteriorating District infrastructure.

Revenues

Operating revenues (user charges) remain the primary source of revenues for the District. Total 2024 Operating Revenues projected at \$1,376,101 include user charges for water operations and sewer operations in the amounts of \$680,052 and \$498,587, respectively. The District assessed a mill levy of 3.016 mills on a final assessed valuation of \$26,012,201 which will generate \$78,469 in property taxes. Projected interest, specific ownership taxes and miscellaneous income of \$100,000, \$5,493, and \$13,500, respectively, are also included in the 2024 budget. Additionally, the District budgeted \$445,380 in monthly surcharges designated for capital improvements. Total amount of revenues budgeted in 2024 is \$1,821,481.

Operating Expenditures

Expenditures budgeted for 2024 include the following: administrative - \$514,256, water maintenance - \$297,234, and sewer maintenance - \$156,800, for a total budgeted amount of \$968,290.

Debt

The District budgeted to make total debt-related payments (principal & interest) of \$176,479 in 2024 to repay loans agreed to in 2015, 2016, and 2017, with Colorado Water Resources and Power Development Authority.

Capital Services/Outlays

Total water capital outlays budgeted in 2024 is \$172,422 for the Sandstone Tank Replacement project. Total sewer capital outlays budgeted in 2024 is \$528,900 for the Sewer Over Inlet Canal project, \$263,126 for the Shoreline Dr. project, and \$169,574 for the Minuteman Dr. project.

Fund balance/Reserves

The fund balance of the District is projected to be \$2,596,123 at the end of 2023. This balance consists of \$0.00 in water reserve, \$286,192.25 in an operating reserve, with the remaining, \$2,309,930.75 in unrestricted.

CERTIFICATION OF VALUATION BY LARIMER COUNTY ASSESSOR

Name of Jurisdiction: 119 - SPRING CANYON WATER & SANITATION DISTRICT

IN LARIMER COUNTY ON 8/23/2023

New Entity: No

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ONLY
--

IN ACCORDANCE WITH 39-5-121(2)(a) AND 39-5-128(1),C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2023 IN LARIMER COUNTY, COLORADO

1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$19,526,962
2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: *	\$26,012,201
3. LESS TIF DISTRICT INCREMENT, IF ANY:	\$0
4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$26,012,201
5. NEW CONSTRUCTION: **	\$77,351
6. INCREASED PRODUCTION OF PRODUCING MINES: #	\$0
7. ANNEXATIONS/INCLUSIONS:	\$0
8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: #	\$0
9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b) C.R.S.): ##	\$0
10. TAXES COLLECTED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1))(a) C.R.S.):	\$0.00
11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a) C.R.S.) and (39-10-114(1)(a)(I)(B) C.R.S.):	\$0.00

* This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec.20(8)(b), Colo.

** New construction is defined as: Taxable real property structures and the personal property connected with the structure.

Jurisdiction must submit respective certifications (Forms DLG 52 AND 52A) to the Division of Local Government in order for the values to be treated as growth in the limit calculation.

Jurisdiction must apply (Forms DLG 52B) to the Division of Local Government before the value can be treated as growth in the limit calculation.

USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY

IN ACCORDANCE WITH THE PROVISION OF ARTICLE X, SECTION 20, COLO CONST, AND 39-5-121(2)(b),C.R.S. THE ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2023 IN LARIMER COUNTY, COLORADO ON AUGUST 25, 2023

1. CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: @	\$338,916,250
ADDITIONS TO TAXABLE REAL PROPERTY:	
2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: !	\$1,142,600
3. ANNEXATIONS/INCLUSIONS:	\$0
4. INCREASED MINING PRODUCTION: %	\$0
5. PREVIOUSLY EXEMPT PROPERTY:	\$310,000
6. OIL OR GAS PRODUCTION FROM A NEW WELL:	\$0
7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT:	\$0
(If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)	
DELETIONS FROM TAXABLE REAL PROPERTY:	
8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	\$0
9. DISCONNECTIONS/EXCLUSION:	\$0
10. PREVIOUSLY TAXABLE PROPERTY:	\$0

@ This includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property.

! Construction is defined as newly constructed taxable real property structures.

% Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1),C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS : 1. TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY:----->	\$0
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NOTE: All levies must be Certified to the Board of County Commissioners NO LATER THAN DECEMBER 15, 2023

IN ACCORDANCE WITH 39-5-128(1.5)C.R.S. THE ASSESSOR PROVIDES:

HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): **	\$10,882
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** The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119 f(3). C.R.S.

Engineer's Report – October 19, 2023

Holiday Drive Waterline Construction Project

We are just waiting for the contractor to finalize the last two items on the project that were late adds, reseeding and blanketing one portion of the slope and placing bollards around the FH. I talked with them this week and they are hoping to have it done next week but have had a hard time getting the seeder to commit as this is a busy time for them and this is a relatively small project. I will have an update for you on schedule at the meeting.

CIP

We have included a task order in the packet for the engineering for the 3 projects that were included in our SRF Loan application: Sewer over inlet canal, Shoreline Drive sanitary, and Minuteman Drive sanitary. We need to get the engineering started on these projects to meet the deadlines for the loan application which we are trying to submit in January.

Thank you for continuing to allow us to serve the district,



Justin C. Beckner, PE
Project Manager

**EXHIBIT A
TASK ORDER**

Task Order No. 2023-02

Effective Date: October 19, 2023

**Task Order Amendment to the
CivilWorx, LLC
Master Agreement for Professional Services**

Civilworx, LLC (Consultant) agrees to provide to: Spring Canyon Water and Sanitation District (Client), the professional services described below for the Project identified below. The professional services shall be performed in accordance with and shall be subject to the terms and conditions of the Master Agreement for Professional Services executed by and between Consultant and Client on the 26th day of September 2018.

TASK ORDER PROJECT NAME: 2023-02

TASK ORDER PROJECT DESCRIPTION: Sewer inlet Canal, Shoreline Dr. sanitary, and Minuteman Dr Sanitary

CONSULTANT CONTACT PERSON: Justin C. Beckner (970) 698-6046

CLIENT CONTACT PERSON: Chris Olson (970) 217-2456

SCOPE OF WORK: Preparation of construction documents for Sewer of Inlet Canal, Shoreline Drive sanitary, and Minuteman Drive Sanitary refer to attached scope.

FEE ARRANGEMENT: Time and Materials Not to Exceed \$122,760

SPECIAL TERMS AND CONDITIONS: none

(Client)

CivilWorx, LLC

(Consultant)

By: _____

By:  _____
Justin C. Beckner

Title: _____
(Authorized signature and Title)

Title: Principal
(Authorized signature and Title)

Date: _____

Date: October 19, 2023

Address: _____

Address: 4025 Automation Way, Ste B2

City: _____

City: Fort Collins, Colorado 80525

Spring Canyon Water and Sanitation District Sewer of Inlet Canal, Shoreline Drive, and Minuteman Drive CivilWorx Engineering Proposal

PROJECT OBJECTIVE:

The sewer over inlet canal has long been identified as a concern for the Spring Canyon Water and Sanitation District based on the potential corrosion on the pipe and the impacts if a failure were to occur. This area has been studied in the past and it was determined that the best solution to minimize the potential future impacts would be to add a pump station on the north side of inlet canal and pipe the sewage around the canal via a combination of force main and gravity main.

CivilWorx and our subconsultants will provide professional engineering services, including survey, environmental assessment, utility investigation, and contract documents for construction. The proposed forcemain and sewer line as well as some of the replacement work will be done in Bureau of Reclamation property, that also includes a County trail, so there will be coordination required with both entities on use of the property and timing of construction and the potential shut down of the trail. Additionally, a portion of the replacement project is on Larimer County Property so we will be coordinating with them on the effects and timing of the construction. With the grant funding an environmental assessment will be required for the project. We will rely on water system locates, including taps, service lines and meter pit locations provided by Spring Canyon.

PROPOSED SCOPE OF WORK

Final Design

The Final Design effort will gather field and utility mapping information and establish the limits and requirements for construction. Based on the expected cost of construction in the \$1,023,000 range, we will prepare the construction documents via the requirements for the SRF funding which require a public bid.

Task 1.1: CivilWorx will coordinate with District staff to review sanitary system GIS mapping and utility records to gather as-built information on the existing pipe system. CivilWorx will call the Utility Notification Center of Colorado – 811 to request locates within the project corridor. We will also contact Tier Two agencies, including Spring Canyon, to request locates. Field locates will supplement the map and records information to confirm the pipe alignment. We will research the easements along the proposed corridor and coordinate with the effected agencies on the need for new easements.

Task 1.2: Land use and topographic information will likely be provided through a combination of ground survey and aerial mapping. Any utility or surface features not visible from the aerial photogrammetry will be collected using ground survey methods. This information will be compiled to form the existing utility mapping.

Task 1.3: A phase 1 environments assessment will be performed in accordance with ASTM standard E 1527-21. The Phase I ESA update will include a visual site inspection of the property. The visual inspection will review design and as-built drawings (if available) of the site buildings for equipment and structures that indicate the presence of hazardous materials or petroleum products. It will also identify current land uses on adjoining properties to assess potential environmental impact to the subject property. In addition, the ESA will include a records review process that will identify past ownership and land use that may be relevant in establishing potential environmental risks associated with the subject property. The records review will include the search of the following (when available): historic aerial photos, fire insurance maps, environmental liens, Tax Assessor files, land title records, street directories, and USGS topographic quadrangle maps. Finally, a detailed report will be prepared for the property according to the ASTM standard and include report purpose, investigation methodology, site location, description of all activities completed, a summary of information gathered from the records review and a summary of any recognized environmental conditions (RECs) discovered during the assessment.

Task 1.4: Using the existing utility mapping and the survey and environmental assessment, CivilWorx will identify proposed lift station location and routing for the force main and gravity sewer. The piping will be designed in accordance with the Spring Canyon Water and Sanitation District Rules and Regulations (Resolution No. 09-06-01) and in accordance with the South Fort Collins Sanitation District Standard Construction Specifications and Typical Details. Construction documents provided by CivilWorx will include construction drawings, notes and details. Technical Specifications will be provided as a separate document as that will be a requirement of the SRF Funding. The construction contract will be prepared by a combination of Civilworx and Spring Canyon Water and Sewer District. The Plans for the lift station will go through a review by the Colorado Department of Health and Environment (CDPHE) and Civilworx has included time to address comments and make up to 2 additional submittals to CDPHE to achieve approval of the lift station.

Task 1.5: CivilWorx will prepare an Engineer's Opinion of Probable Construction Cost for the work described in the construction documents. Quantities and materials will be based off the construction plans. Unit costs will be based on a combination of available cost data references, current material costs provided by vendors, contractor review and engineering judgement. If the anticipated construction cost is greater than the budgeted funds (approximately \$1,023,000), CivilWorx will identify portions of the project that can be bid as an additive alternate and will adjust the Bid Schedule accordingly. Minor callouts may be added to the construction drawings to delineate the alternate work.

Task 1.6: CivilWorx will coordinate three progress meetings with District staff, including providing a meeting agenda and preparing meeting notes. Meetings are expected to be approximately an hour long. The first meeting is anticipated to be a project kickoff meeting. The second meeting will be to review existing utility mapping and the third will be to provide a review of the draft construction documents.

Task 1.7: CivilWorx will attend the Pre-Bid meeting to answer technical questions about the project. Civilworx will work with the district to advertise and distribute plans and prepare and issue addenda as required. CivilWorx will contribute technical responses to addenda question as requested. Civilworx shall be the primary point of contact for bidder questions.

Exclusion: Construction Phase Services

CivilWorx is available to provide full construction services as needed, ranging from submittal and schedule review to full-time on-site resident engineering. We also recognize that the district has staff that can perform a portion of this role as well. This work is generally tied to the contractor's schedule and is based on a time and materials rate for the services requested. We would be more than happy to provide construction phase services for this project and can discuss the specific scope and level of effort desired as we work through the design process. For this proposal, Construction Phase Services will be considered Additional Services and outside of the proposed scope and fee.

SCHEDULE

CivilWorx is ready to begin upon notice to proceed and anticipates a 8-12 week design schedule, depending on when notice to proceed is given and surveyor availability at that time.

FEE ESTIMATE

CivilWorx proposes to complete the above-described scope of work for an estimated fee of \$122,760, not to be exceeded without authorization from the Spring Canyon Water and Sanitation District. Any apparent or requested changes to the proposed scope or significant changes to the required level of effort will be discussed with the district prior to additional costs being incurred. Any alterations of scope or fee will be documented with an update to the CivilWorx contract that requires mutual agreement by the district and CivilWorx.

**EXHIBIT A
TASK ORDER**

Task Order No. 2023-03

Effective Date: October 23, 2023

**Task Order Amendment to the
CivilWorx, LLC
Master Agreement for Professional Services**

Civilworx, LLC (Consultant) agrees to provide to: Spring Canyon Water and Sanitation District (Client), the professional services described below for the Project identified below. The professional services shall be performed in accordance with and shall be subject to the terms and conditions of the Master Agreement for Professional Services executed by and between Consultant and Client on the 26th day of September, 2018.

TASK ORDER PROJECT NAME: 2023-03

TASK ORDER PROJECT DESCRIPTION: On-Call Engineering Services and Meeting Attendance 2023

CONSULTANT CONTACT PERSON: Justin C. Beckner (970) 698-6046

CLIENT CONTACT PERSON: Chris Olson (970) 217-2456

SCOPE OF WORK: Phone calls, meetings, and related work as requested by District staff, with approval of District Manager

FEE ARRANGEMENT: Time and Materials Not to Exceed \$5,000

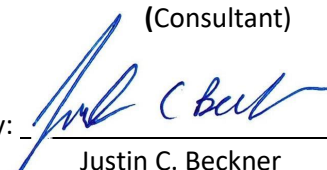
SPECIAL TERMS AND CONDITIONS: none

(Client)

CivilWorx, LLC

(Consultant)

By: _____

By: 
Justin C. Beckner

Title: _____
(Authorized signature and Title)

Title: Principal
(Authorized signature and Title)

Date: _____

Date: October 23, 2023

Address: _____

Address: 4025 Automation Way, Ste B2

City: _____

City: Fort Collins, Colorado 80525



Spring Canyon WSD Monthly Operations Report

Prepared by: Tayler Pelletier

Date: 10/20/2023

Ann Street Leak:

We discovered and repaired a water main leak on Ann Street.

Soderburg Drive Service Line Leaks:

Two water service line leaks were discovered and repaired on Soderburg Drive.

Manhole Locating:

Manhole locating is complete. We will begin exposing the buried manholes and bringing them all to grade.

Service Line Inventory:

I have begun working through the service line inventory. This is part of the LCRR due next October, which is intended to identify and remove any lead service lines.

Medicine Ridge Storage Tank Level Transducer:

The level transducer in Medicine Ridge tank 1 was received and installed.

Cushman's Lakeview Sanitary Sewer Mainline Extension - The concrete pan has been poured around MH#3. This completes the work the District required to release the remaining \$2,000.00 payment to Tri-State Concrete held in retainage.

Workers' Compensation Insurance Renewal & Programs - Renewal Updates for 01/01/2024 to 12/31/2024 coverage were submitted on 9/19/2023. We are anticipating an 8-10% increase to premiums over 2023.

I met with the CSD Risk Management Team at the District office on 10/5/23. We discussed the steps the District has taken over last year to implement a full safety program and based on this we may soon qualify for the Colorado's Workers' Compensation Premium Cost Containment Program (CCC). This program allows employers to receive a 5% annual credit on their Workers' Compensation (WC) contribution and would be the first time the District has qualified.

To qualify for this credit, the District must submit documentation for review to demonstrate we have actively followed a Loss Prevention and Control Program for a period of at least one year. Documentation should show compliance with each of the elements outlined below. We are currently working through the review and approval process.

Program Elements

1. Written Safety Policy ✓
2. Safety Committee ✓
3. Safety Rules ✓
4. Safety Training ✓
5. Designated Medical Providers ✓
6. Accidents Investigated ✓

The CSD Risk Management Team offers many benefits, in addition to the CCC program, below are two more the District is currently pursuing:

- In person training and spot checking of specific safety policies and SOPS.
- Safety Grant allocations the District has received qualify to be used for the Arc Flash Training our operators are registered for in November. Our application to receive 50% reimbursement for this training was approved 10/19/23 in the amount of \$1,295.00.

Property & Liability Renewal Application – The 2024 Property and Liability Renewal Application was submitted on 10/18/23 for coverage between 01/01/2024 – 12/31/2024. We are anticipating a 5% increase to premiums over 2023 and qualified for the following discounts:

- a. Complete online renewal updates prior to October 31, 2023 to avoid an automatic 10% increase above the prior year's contributions
- b. 8% Multi-Program Discount on the Property and Liability contribution when Workers' Compensation is also placed with the CSD Pool
- c. Members with sanitation operations can receive a 33% credit for participation in the Sanitation Maintenance Warranty Program. This discount applies to the portion of liability contributions attributed to sanitation operating expenses.
- d. 10% discount by completing training courses through Vector Solutions.

WPCRF Loan Application Status – After submission of the PNA for the Sewer Over Inlet Canal and Shoreline Dr. Project, SRF agency staff reached out and requested a meeting with SCWSD District staff and CivilWorx to provide us with updated information and clarity surrounding the changes and challenges the program is currently experiencing. In the meeting, the team from DOLA, CDPHA, and CWRPDA informed us that there have been significant cuts to this program

based on congressional earmarks taking funding away from the program. Due to the influx of applications, they are anticipating all principal forgiveness from the funding received for the June 2023 to June 2024 cycles to be exhausted within the next cycle. The SRF is fully anticipating prioritizing loans beginning with disadvantaged communities, followed by enforcement orders, non-compliance with regulations, acute public health risks, and treatment. As the program has become very competitive, especially on the WPCRF side, the expanded criteria benchmarks have changed and SCWSD will not qualify for principal forgiveness in the future based on the new criteria. SCWSD qualified under the expanded BIL criteria and **not** as a disadvantaged community.

When specifically discussing SCWSD and our project application, agency staff mentioned that there may be a chance for us to receive a loan since the loan amount is relatively small, but there is a good chance the SRF may not be able to fund the full amount of the project. Additionally, they informed us that after financial review of the PNA, their assessment concluded that current District finances could support the project without a loan or rate increase. The SRF is not able to provide an official determination until loan application, but wanted to give us a heads up so we could begin to look for other means to fund the project should this not be successful. They are still reaching out to applicants after receiving the PNA to get an idea of the amount of loan applications they are expecting to receive in upcoming cycles. The PNA is anticipated to take 60 days from submission and the financial review has been completed and in queue for engineering's review. The next steps of the process we are following are below:

PNA – 60-day review

Site Application – 11/2023

Process Design Report submittal – 12/2023

Final Plans and Specs Submittal Date – 12/2023

Public Meeting Date – TBD

Loan Application Submittal Date – 1/2024

Advertisement for Bids Publication Date – 4/2024

Construction Contract Award Date – 7/2024

Construction Start Date – 8/2024

Construction Completion Date 11/2024

2023 Audited Financials – The District sent the Engagement letter to Focus Fiscal Partners after board approval in the September meeting. We are planning to meet with FFP toward the end of the year for an initial greeting and to discuss timing, records access, etc., and schedule the audit.

District Administrator Candidate Search – The position for District Administrator has been updated and posted on the SDA Website, AIMS Community College Campus, and Indeed. District staff is also working through our networks to get the word out in search of the right candidate. Ideally, we would like to have the new member of our team start in early January 2024. As we discussed last year when seeking an Operation and Maintenance Technician, from now until the end of the year is statistically one of the most difficult times of year for recruitment, so we will continue our push to meet our ideal timeline. After implementation of the New Hire & On-Boarding structure and process developed last year, it will make for a simpler and seamless process.

CEBT Health Insurance Renewal– Open enrollment has been completed for employee benefits for 2024. Premiums increased approximately 5% over 2023.

Old Arrowhead External Tank Coating CIP Project – We are working with USG Water Solutions to schedule. There is no tentative start date at this time.

SCWSD 2024 Budget – Thank you to Director Goemans for your time discussing the implications of the FCLWD proposed rate increases in our 10/11 work session. The first draft of the budget was sent to the board of directors on 10/13 with a few topics we discussed in the work session that we will need to make decisions on. They are as follows:

- 1.) System Improvement Surcharge – a.) Equivalent customers b.) Separate water & sewer surcharge
- 2.) Tap Fee Increase
- 3.) Water Rate Increase
- 4.) Adjusting width of consumption tiers
- 5.) Specific expense categories

SCWSD 2024 Budget Schedule to comply with Statutory Deadlines

- ~~● On or Before October 15, 2023 – Draft Budget presented to SCWSD Board of Directors (copy in office for public review)~~
- October 27, 2023 - 30-day Notice of November 29, 2023 Rate Hearing posted on all customer bills
- October 25, 2023 – October Board Meeting - Discuss Draft Budget
- ~~● October 27, 2023 – One time publication of notice of December 6th Budget hearing published in the Coloradoan~~
- November 15, 2023 – Board Meeting - Continue Budget Discussion
- November 29, 2023 – Virtual Rate Hearing @ 6:00P.M.
- December 6, 2023 – Board Meeting/Budget Hearing – SCWSD Board of Directors adopt 2024 Budget
- December 15, 2023 – Mill Levy Certification Provided to County by SCWSD District Staff
- January 31, 2024 – Annual Budget Filing due to DLG – Filed by SCWSD District Staff

Water Loss Tracking

Billing Cycle	Trilby Pump Station Consumption (Gal.)	SCWSD Sold (Gal.)	Non-Revenue Water (Gal.)	Non-Revenue Water (\$3.39/1,000Gal) (\$3.66/1,000Gal)2023	Non-Revenue Water (%)
4/20/22-5/20/22	3,053,500	2,263,298	790,202	\$2,678.78	25.88%
5/20/22-6/20/22	3,416,700	2,638,857	777,843	\$2,636.88	22.77%
6/20/22-7/20/22	4,727,000	3,769,422	957,578	\$3,246.19	20.26%
7/20/22-8/20/22	4,537,100	3,460,398	1,076,702	\$3,650.02	23.73%
8/20/22-9/20/22	4,419,600	3,277,624	1,141,976	\$3,871.30	25.84%
9/20/22-10/20/22	3,789,900	2,704,244	1,085,656	\$3,680.37	28.65%
10/20/22- 11/20/22	2,681,700	1,999,952	681,748	\$2,311.13	25.42%
11/20/22-12/20/22	2,249,600	1,595,820	653,780	\$2,216.31	29.06%
12/20/23-1/20/23	2,724,600	1,993,388	731,212	\$2,676.23	26.83%
1/20/23-2/20/23	2,692,700	1,878,653	814,047	\$2,979.41	30.23%
2/20/23 – 3/20/23	2,240,500	1,519,155	721,345	\$2,640.12	32.20%
3/20/23 – 4/20/23	2,602,200	1,803,786	798,414	\$2,922.19	30.68%
4/20/23 – 5/20/23	2,547,300	1,875,900	671,400	\$2,457.32	26.36%
5/20/23 – 6/20/23	2,987,300	2,258,096	729,204	\$2,668.89	24.44%
6/20/23 – 7/20/23	3,529,400	2,897,018	632,382	\$2,314.52	17.92%
7/20/23 – 8/20/23	3,601,700	2,915,815	685,885	\$2,510.34	19.04%
8/20/23 - 9/20/23	3,224,800	2,444,121	780,679	\$2857.29	24.21%
9/20/23 – 10/20/23	TBD				