

MINUTES OF THE REGULAR MEETING OF
SPRING CANYON WATER AND SANITATION DISTRICT
HELD
August 23, 2023

The Regular Meeting of the Board of Directors of Spring Canyon Water and Sanitation District was held via teleconference on Wednesday, August 23, 2023, at 6:00 p.m.

ATTENDANCE

Directors in Attendance

Tim Schmitt, President
Rick Emery, Vice President
JJ Gerard, Treasurer

Absent and Excused

Tim Mather, Director
Chris Goemans, Director

Also, In Attendance

Chris Olson, Darla Howard, Tayler Pelletier, SCWSD
Others:

**ADMINISTRATIVE
MATTERS**

Call to Order -The Regular Meeting of the Board of Directors of Spring Canyon Water & Sanitation District was called to order by Chairman Schmitt 6:01 p.m. He noted that a quorum was present. All Directors also confirmed their qualifications to serve on the Board, and that prior to the meeting they had been notified of the meeting.

Agenda - Upon motion duly made by Director Gerard, and seconded by Director Emery, it was unanimously

RESOLVED to approve the August 23, 2023 agenda as presented.

Approval of Minutes -The Directors reviewed the minutes of the July 26, 2023 Regular Meeting. Upon motion duly made by Director Gerard. and seconded by Director Emery, it was unanimously

RESOLVED to approve the Minutes of the July 26, 2023 Regular Meeting.

Public Comments - none

**FINANCIAL
MATTERS**

Disbursements – The Directors reviewed the July 2023 Disbursements identified by checks #3707 through #3746 totaling \$178,653.03. Upon motion duly made by Director Gerard, and seconded by Director Emery, it was unanimously

RESOLVED to ratify the July 2023 Disbursements totaling \$178,653.03.

Appoint FY 2024 Budget Officer – The Directors named Chris Olson FY 2024 Budget Officer. Directors Mather and Schmitt will work with Mr. Olson to produce the draft budget due to the full Board by October 15, 2023.

**OPERATIONS
AND
MAINTENANCE
MATTERS**

Engineer's Report - The Directors reviewed the Engineer's Report provided by Justin Beckner.

Operations Report – The Directors reviewed the Operations Report prepared by Tayler Pelletier.

**MANAGEMENT
MATTERS**

Manager Olson reviewed his report with the Directors. After discussion and review, upon motion duly made by Director Gerard, seconded by Director Emery, it was unanimously

RESOLVED to terminate the contract for accounting services with Pinnacle Consulting Group.

Upon motion duly made by Director Gerard, seconded by Director Emery, it was unanimously

RESOLVED to accept the letter of engagement from Rodahl and Company for accounting services.

NEXT MEETING

The next Regular Board Meeting is scheduled for Wednesday, September 27, 2023.

ADJOURNMENT

Upon motion duly made by Director Emery, seconded by Director Gerard, it was unanimously

RESOLVED to adjourn the meeting at 6:34 p.m.

Respectfully submitted,

Darla Howard

Darla Howard, Secretary for the Meeting