

MINUTES OF THE REGULAR MEETING OF  
SPRING CANYON WATER AND SANITATION DISTRICT  
HELD  
June 28, 2023

The Regular Meeting of the Board of Directors of Spring Canyon Water and Sanitation District was held via teleconference on Wednesday, June 28, 2023, at 6:00 p.m.

**ATTENDANCE**

Directors in Attendance

Tim Schmitt, President  
Rick Emery, Vice President  
Chris Goemans, Director

Excused Absence

Tim Mather, Director

Unexcused Absence

JJ Gerard, Treasurer

Also, In Attendance

Chris Olson, Darla Howard, Tayler Pelletier SCWSD  
Jennifer Ondracek, Pinnacle Consulting Group  
Justin Beckner, CivilWorx  
Others:

**ADMINISTRATIVE  
MATTERS**

**Call to Order** -The Regular Meeting of the Board of Directors of Spring Canyon Water & Sanitation District was called to order by Chairman Schmitt 6:02 p.m. He noted that a quorum was present. All Directors also confirmed their qualifications to serve on the Board, and that prior to the meeting they had been notified of the meeting.

**Agenda** - Upon motion duly made by Director Emery, and seconded by Director Goemans, it was unanimously

**RESOLVED** to approve the June 28, 2023 agenda as presented.

**Approval of Minutes** -The Directors reviewed the minutes of the May 24, 2023 Regular Meeting. Upon motion duly made by Director Emery, and seconded by Director Goemans, it was unanimously

**RESOLVED** to approve the Minutes of the May 24, 2023 Regular Meeting.

**Public Comments -**

**FINANCIAL  
MATTERS**

**Disbursements** – The Directors reviewed the May 2023 Disbursements identified by checks #3635 through #3669 totaling \$70,451.44. Upon motion duly made by Director Emery, and seconded by Director Goemans, it was unanimously

**RESOLVED** to ratify the May 2023 Disbursements totaling \$70,451.44.

**Fiscal Year 2022 Audit** – Ms. Ondracek advised the Directors that the audit is not ready for presentation. She confirmed that as of June 28, 2023 Wipfli has received all items from Pinnacle Consulting and the audit is in review process. She requested District management and staff follow up with the auditor regarding receipt of the draft audit and whether they will present it to the Directors at the July meeting in order to meet the filing deadline of July 30, 2023.

**OPERATIONS  
AND  
MAINTENANCE  
MATTERS**

**Engineer's Report** -. The Directors reviewed the Engineer's Report provided by Justin Beckner. The Holiday Loop Project is on track to meet the completion date of July 15, 2023 in spite of numerous rain delays. Mr. Beckner thanked the Directors for a productive work session earlier in June.

**Operations Report** – The Directors reviewed the Operations Report prepared by Tayler Pelletier.

**MANAGEMENT  
MATTERS**

Manager Olson reviewed his report with the Directors, along with special thanks to Director Emery for his oversight of the sale of the property.

**NEXT MEETING**

The next Regular Board Meeting is scheduled for Wednesday, July 26, 2023.

**ADJOURNMENT**

Upon motion duly made by Director Emery, seconded by Director Goemans, it was unanimously

**RESOLVED** to adjourn the meeting at 6:38 p.m.

Respectfully submitted,

*Darla Howard*

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Darla Howard, Secretary for the Meeting