

MINUTES OF THE REGULAR MEETING OF  
SPRING CANYON WATER AND SANITATION DISTRICT  
HELD  
July 26, 2023

The Regular Meeting of the Board of Directors of Spring Canyon Water and Sanitation District was held via teleconference on Wednesday, July 26 2023, at 6:00 p.m.

**ATTENDANCE**

Directors in Attendance

Tim Schmitt, President  
Rick Emery, Vice President  
Chris Goemans, Director  
Tim Mather, Director  
JJ Gerard, Treasurer

Also, In Attendance

Chris Olson, Daria Howard, SCWSD  
Jennifer Ondracek, Pinnacle Consulting Group  
Justin Beckner, CivilWorx  
Joe Silhacek, Wipfli LLP  
Others:

**ADMINISTRATIVE  
MATTERS**

**Call to Order** -The Regular Meeting of the Board of Directors of Spring Canyon Water & Sanitation District was called to order by Chairman Schmitt 6:01 p.m. He noted that a quorum was present. All Directors also confirmed their qualifications to serve on the Board, and that prior to the meeting they had been notified of the meeting.

**Agenda** - Upon motion duly made by Director Goemans, and seconded by Director Mather, it was unanimously

**RESOLVED** to approve the July 26, 2023 agenda as presented.

**Approval of Minutes** -The Directors reviewed the minutes of the June 28, 2023 Regular Meeting. Upon motion duly made by Director Gerard. and seconded by Director Goemans, it was unanimously

**RESOLVED** to approve the Minutes of the June 28, 2023 Regular Meeting.

**Public Comments -**

**FINANCIAL  
MATTERS**

**Disbursements** – The Directors reviewed the June 2023 Disbursements identified by checks #3670 through #3706 totaling \$39,944.5. Upon motion duly made by Director Emery, and seconded by Director Gerard, it was unanimously

**RESOLVED** to ratify the June 2023 Disbursements totaling \$39,944.85

**Fiscal Year 2022 Audit** – Joe Silhacek of Wipfli LLP presented the Fiscal Year 2022 audit. He issued the District a clean/unmodified opinion. Upon motion by Director Gerard, seconded by Director Goemans, it was unanimously

**RESOLVED** to accept the Fiscal Year 2022 audit as presented.

Wipfli LLP will file the audit with the state per statute.

**Second Quarter Financials** – Ms. Ondracek presented the second quarter financials for Director review. The Directors reviewed the expenditures to budget through June 30, 2023.

**OPERATIONS  
AND  
MAINTENANCE  
MATTERS**

**Engineer's Report** -. The Directors reviewed the Engineer's Report provided by Justin Beckner. The Holiday Loop Project is substantially complete; seeding is scheduled for the first week of August.

**Operations Report** – The Directors reviewed the Operations Report prepared by Tayler Pelletier.

**MANAGEMENT  
MATTERS**

Manager Olson reviewed his report with the Directors.

**EXECUTIVE  
SESSION**

Upon motion duly made by Director Goemans, seconded by Director Gerard, it was unanimously

**RESOLVED** to convene in Executive Session, pursuant C.R.S. 24-6-402(4)(e) determining positions relative to matters that may be subject to negotiations, and/or instructing negotiators.

Chairman Schmitt reported, "It is July 26, 2023 and the time is 6:48. I am the presiding officer of the Regular Meeting of the Board of Directors of Spring Canyon Water and Sanitation District. As required by Colorado Open Meetings Laws, the Executive Session is being recorded. Present: Tim Mather, Rick Emery, James Gerard, Tim Schmitt, Chris Goemans, and Chris Olson. The Board was advised to confine all discussion to the stated purpose of the Executive Session. The Board was further advised that if at any point in the Executive Session, a participant believes that the discussion is beyond the proper scope of the Executive Session, such participant should interrupt the Executive Session and make an objection. Executive Session ended at 7:28p.m. Present at the conclusion of the Executive Session were Tim Schmitt, Tim Mather, Rick Emery, James Gerard, Chris Goemans, and Chris Olson. The Board did not engage in substantial Discussion of any matter not enumerated in C.R.S. 24-6-402(4)(e). The Board did not adopt any proposed policy, position, rule, regulation, or formal action.

The public meeting was reconvened 7:28 p.m.

**NEXT MEETING**

The next Regular Board Meeting is scheduled for Wednesday, August 23, 2023.

**ADJOURNMENT**

Upon motion duly made by Director Emery, seconded by Director Goemans, it was unanimously

**RESOLVED** to adjourn the meeting at 7:29 p.m.

Respectfully submitted,

*Darla Howard*

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Darla Howard, Secretary for the Meeting