

MINUTES OF THE REGULAR MEETING OF
SPRING CANYON WATER AND SANITATION DISTRICT
HELD
March 22, 2023

The Regular Meeting of the Board of Directors of Spring Canyon Water and Sanitation District was held via teleconference on Wednesday, March 22, 2023, at 6:00 p.m.

ATTENDANCE

Directors in Attendance

Tim Schmitt, President
JJ Gerard, Treasurer
Tim Mather, Director
Chris Goemans, Director

Absent and Excused

Rick Emery, Vice President

Also, In Attendance

Chris Olson, Darla Howard, Tayler Pelletier, Anthony Cruz, SCWSD
Jennifer Ondracek, Pinnacle Consulting Group
Justin Beckner, CivilWorx
Others: Jennifer Hammitt, Kevin Brown

**ADMINISTRATIVE
MATTERS**

Call to Order -The Regular Meeting of the Board of Directors of Spring Canyon Water & Sanitation District was called to order by Chairman Schmitt 6:02 p.m. He noted that a quorum was present. All Directors also confirmed their qualifications to serve on the Board, and that prior to the meeting they had been notified of the meeting.

Agenda - Upon motion duly made by Director Mather, and seconded by Director Gerard it was unanimously

RESOLVED to approve the March 22, 2023 agenda as presented.

Approval of Minutes -The Directors reviewed the minutes of the February 22, 2022 Regular Meeting. Upon motion duly made by Director Mather, and seconded by Director Goemans, it was unanimously

RESOLVED to approve the Minutes of the February 22, 2023 Regular Meeting.

Public Comments – Jennifer Hammitt thanked the Directors for not raising rates in 2023.

**FINANCIAL
MATTERS**

Disbursements – The Directors reviewed the February 2023 Disbursements identified by checks #3519 through #3555 totaling \$74,907.79. An error was discovered, changing the total to \$63,907.79. Upon motion duly made by Director Gerard, and seconded by Director Goemans, it was unanimously

RESOLVED to ratify the amended February 2023 Disbursements totaling \$63,907.79.

2022 Fourth Quarter Financials – Jennifer Ondracek of Pinnacle Consulting Group presented the 2022 fourth quarter unaudited financial statements for Director review. The Directors reviewed the expenses to budget through December 31, 2022.

Ms. Ondracek advised the Directors that the audit is scheduled to begin next week.

**OPERATIONS
AND
MAINTENANCE
MATTERS**

The Director’s welcomed Anthony Cruz to Spring Canyon Water and Sanitation District.

Engineer’s Report -. The Directors reviewed the Engineer’s Report provided by Justin Beckner. Mr. Beckner reported the rock exploration was completed on March 10th, and full pricing for the project is expected by month end. Mr. Beckner and Manager Olson discussed a new source of possible funding through the Energy & Mineral Impact Assistance Fund (EIAF). After discussion, the Directors asked Manager Olson to contact the District’s legal advisors for clarification of impacts on TABOR and guidance on whether to pursue this avenue.

Operations Report – The Directors reviewed the Operations Report prepared by Tayler Pelletier. The Directors reviewed the request for a sewer mainline extension on Edith Drive. Upon motion duly made by Director Gerard, seconded by Director Mather, it was unanimously

RESOLVED to approve the extension to 4117 Edith Drive.

**MANAGEMENT
MATTERS**

Manager Olson reviewed his report with the Directors, stating he would contact Joe Norris of CEGR first thing Thursday, March 23, 2023. Dependent upon guidance to proceed from legal counsel, the Directors voted to move forward pending final application review to meet the April 3, 2023 deadline.

Manager Olson discussed the steps taken to move forward with CEBT as our health insurance advisors. He stated the move will result in estimated annual savings to the District of \$11,095.44 in 2023.

NEXT MEETING

The next Regular Board Meeting is scheduled for Wednesday, April 26, 2023.

ADJOURNMENT

There being no further business for discussion, and upon motion duly made by Director Gerard, seconded by Director Goemans, it was unanimously

RESOLVED to adjourn the meeting at 7:34 p.m.

Respectfully submitted,

Darla Howard

Darla Howard, Secretary for the Meeting